

EXECUTIVE BOARD

A G E N D A

Date: Monday 4 February 2008 at 9.00 am

Venue: Old Library, Town Hall

Membership as from 10 May 2007

John Goddard (Leader)
David Rundle (Deputy Leader)
Mohammed Altaf Khan
Jim Campbell
Jean Fooks
Patrick Murray
Caroline van Zyl

Antonia Bance
Sajjad Malik
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Safer City
Better Finances
Cleaner City
Improving Housing
Sustainable Environment and Climate
Change

Without portfolio
Without portfolio
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions for up to 15 minutes – these must be about items on the agenda and must have been given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting.

4. SCRUTINY COMMITTEE RECOMMENDATIONS

- (a) Recommendation of the Community Scrutiny Committee on the European Social Fund
- (b) Recommendation of the Community Scrutiny Committee on CANACT
- (c) Recommendation of the Community Scrutiny Committee on Street Wardens
- (d) Recommendation of the Community Scrutiny Committee on domestic violence incidents and intervention work within Oxford city
- (e) Recommendation of the Environment Scrutiny Committee on decision tracking
- (f) Recommendation of the Environment Scrutiny Committee on enforcement performance monitoring

Portfolio holders: Councillors Altaf Khan, Rundle, Goddard and Fooks

5. REQUEST FOR RENT REBATE ON OSNEY ST THOMAS AND NEW BOTLEY ALLOTMENTS AS A RESULT OF FLOODS IN JULY

This item has been put on the agenda at the request of Councillor Colin Cook. to enable Mr John Power to ask a question under item 3.

6. COMMUNITY GRANTS ALLOCATION 2008/09

Portfolio holder: Councillor Altaf-Khan

Report of the Head of Community Housing and Development

7. WRITE-OFF OF UNCOLLECTIBLE DEBTS

Portfolio holder: Councillor Campbell

Report (attached) of the Head of Customer Services

8. THE VALIDATION OF PLANNING APPLICATIONS – ADOPTION OF LOCAL LISTS OF INFORMATION REQUIREMENTS

Portfolio holder: Councillor Goddard

Report (attached) of the Head of City Development

9. OXFORD CITY COUNCIL'S RESPONSE TO STREAMLINING LOCAL DEVELOPMENT FRAMEWORKS (REVISED PPS12)

Portfolio holder: Councillor Goddard

Report (attached) of the Head of City Development

10. RESPONSE TO SOUTH OXFORDSHIRE DISTRICT COUNCIL'S CORE STRATEGY (ISSUES AND OPTIONS)

Portfolio holder: Councillor Goddard

Report (attached) of the Head of City Development

11. UPDATE ON PROGRESS AGAINST THE ENCAMS AUDIT ON STREET CLEANSING

Portfolio holder: Councillor Fooks

Report of the Head of City Works

12. RENEWABLE ENERGY PROJECT: LARGE SCALE WIND TURBINES ON OCC LAND - PROPOSAL TO MOVE TO DEVELOPMENT STAGE

Portfolio holder: Councillor van Zyl

Report (attached) of the Head of Environmental Development

13. ADDITIONAL HMO LICENSING SCHEME

Portfolio holder: Councillor Murray

Report (attached) of the Head of Environmental Development

14. STRATEGY FOR NON-TRADITIONAL HOUSING

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

NOTE: The Housing Scrutiny Committee considered the report at its meeting on 17 January 2008. The Committee resolved to endorse the proposals for non-traditional properties and RECOMMEND the Executive Board to accept recommendations 1 to 4 as set out in the report, and additionally that residents should be informed at the earliest opportunity that the City Council was generating options/strategies on how to deal with the non-traditional properties.

15. AIDS AND ADAPTATION FOR DISABLED PERSONS – PROCESS CHANGES

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

NOTE: The Housing Scrutiny Committee considered the report at its meeting on 17 January 2008 and resolved to endorse changes to the process for dealing with aids and adaptations for disabled persons and to RECOMMEND Executive Board to accept recommendations 1 to 3 as set out in the report.

16. AWARD OF CONTRACT FOR BANKING SERVICES

Portfolio holder: Councillor Campbell

Report (attached) of the Heads of Finance

17. TREASURY MANAGEMENT STRATEGY 2008/09

Portfolio holder: Councillor Campbell

Report (attached) of the Heads of Finance

18. GUARANTEE FOR ST MARGARET'S INSTITUTE LEASE REPAYMENTS

Portfolio holder: Councillor Campbell

Report (attached) of the Heads of Finance

19. DISPOSAL OF ROWLANDS HOUSE, RISINGHURST

Portfolio holder: Councillor Murray

Report (attached) of the Heads of Finance

(See also exempt from publication appendix at item C1)

20. DISPOSAL OF 202 COWLEY ROAD

Portfolio holder: Councillor Murray

Report (attached) of the Heads of Finance

(See also exempt from publication appendix at item C2)

21. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

22. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II
MATTERS EXEMPT FROM PUBLICATION

(Items C1 and C2 are exempt from publication by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)

C1. SALE OF ROWLANDS HOUSE, RISINGHURST

Portfolio holder: Councillor Murray

Exempt from publication appendix (attached) to the report of the Heads of Finance at item 19

C2. DISPOSAL OF 202 COWLEY ROAD

Portfolio holder: Councillor Murray

Exempt from publication appendix (attached) to the report of the Heads of Finance at item 20